

RECORD OF OFFICIAL VISIT (STUDENT HOST)

Student host: _____

Sport: _____

Entertainment provided:

- Complimentary admission (list date, event and persons comped)

- Tour of facilities

- Other (list date and activity)

- Transportation used by host and prospect (list make of vehicle and ownership)

I received _____ (*fill in dollar amount*) to be used to entertain _____ (*fill in prospect's name*) while on his/her official visit. _____ (*initials of student host*)

I certify that \$_____ was expended for entertaining the prospect named above. I am returning \$_____ which represents the difference between the amount received and the amount spent.

Signature of Student Host

Date

Signature of Prospect

Date

Signature of Recruiting Coach

Date

Notes:

Student host Instrucitons

Acting as a student host is an important service to San Francisco State, Gator Athletics, and your team. Appropriate conduct is required of you by institutional, CCAA, and NCAA standards.

- ✓ You must be enrolled at this institution. If you are a freshman, you must be a Qualifier.
- ✓ **Only you** shall be provided money with which to entertain **only** yourself, the prospect, the prospect's parents (or guardians) or spouse. Other students may assist in hosting the prospect, but **MUST** pay for their own entertainment and meals.
- ✓ A maximum of \$30 per day may be provided to cover the entertainment expenses of both yourself and the prospect. For each additional prospect you host, you may receive \$15.
- ✓ No cash may be given to the visiting prospect or anyone else.
- ✓ You may not use entertainment funds to purchase or otherwise provide the prospect with gifts of value (i.e. souvenirs or clothing).
- ✓ You may not use vehicles provided or arranged for by any staff members or boosters.
- ✓ You may not transport the prospect or anyone accompanying the prospect more than 30 miles from the campus.
- ✓ You should not allow recruiting conversations to occur off campus between the prospect and a booster. (If an unplanned meeting occurs, only an exchange of greetings is permissible)
- ✓ The prospect shall not be allowed to participate in any athletics activity involving or related to the sport for which the prospect is being recruited, unless it is an official tryout set up by the coach, for which permission has been granted.
- ✓ You are responsible for turning in receipts from the host money used and any remaining cash from the funds advanced. This should be done within 48 hours following the recruiting visit.
- ✓ You are responsible for yourself and the prospect you are hosting. Do not put either one of you in a compromising position. Whereas we want you to show the prospect what typical campus life is like, you should avoid any activities where alcohol or NCAA banned substances are being used.